

## Gilliam, Allen

---

**From:** Gilliam, Allen  
**Sent:** Friday, August 19, 2011 1:36 PM  
**To:** harrison kathryn yeager; Harrison tim holt  
**Subject:** AR0034321\_Harrison's August 2011 Audit Confirmation\_20110819

Tim and Kathryn,

This is confirm ADEQ will be conducting an audit of your Pretreatment Program and an assessment of your Pollution Prevention activities beginning Tuesday morning, August 30 ending with an exit interview sometime after lunch on Thursday, September 1<sup>st</sup>.

- 1) Tuesday morning, your permitted industries' files will be reviewed.
- 2) Tuesday afternoon, the Audit Checklist will be discussed and updated as necessary from the previous audit conducted in June 2008. A work copy of the '08 checklist should be reviewed and updated by you to expedite this portion of the audit. This office has updated this checklist as best I can and will provide you with my version of the "Work Copy" of the checklist.
- 3) Wednesday will be devoted entirely to conducting industry site visits verifying information you have in your files.
- 4) Thursday morning, we'll wrap up any un-addressed items in the checklist or IU site visits. The remaining portion of that morning (possibly through lunch), I'll need time to prepare a draft required/recommended actions list for the final exit interview. During the final exit interview, an open dialogue may proceed to discuss any issues pertaining to the audit findings/recommendations.
- 5) Time allowing, we'll briefly discuss issues regarding your Streamlining revisions submittal. Some of the required/recommended changes to your submittal will be addressed in the audit findings itself.

If you have any immediate questions or comments, please feel free to contact this office.

Sincerely,

Allen Gilliam  
ADEQ State Pretreatment Coordinator  
501.682.0625

E:\NPDES\NPDES\Pretreatment\Reports